

## ROOM HIRE CHARGES 2019-2020

HALL (150 MAX)	Per Hour	Half Day (4 hrs)	Full day (8 hrs)
Voluntary/Community sector	£20	£70	£130
Statutory/Private sector	£25	£90	£175
<b>LOUNGE (30 MAX)</b>			
Voluntary/Community sector	£13	£40	£80
Statutory/Private sector	£18	£62	£120
<b>LARGE TRAINING ROOM (15 MAX)</b>			
Voluntary/Community sector	£15	£50	£100
Statutory/Private sector	£20	£70	£140
<b>SMALLER SPACES (VARIOUS)</b>			
Voluntary/Community sector	£10	£30	£60
Statutory/Private sector	£14	£50	£100
<b>CATERING</b>			
<ol style="list-style-type: none"> <li>1. Kitchen facilities are available off the Hall and Lounge (use is included in price)</li> <li>2. Tea &amp; Coffee can be provided @ £1 per person per session. Alternatively provide your own refreshment (tea, coffee, sugar, milk etc)</li> <li>3. Outside catering can be arranged for you.</li> <li>4. No alcohol is allowed on the premises</li> </ol>			
<b>EQUIPMENT</b>			
Digital Projector DVD player CD/Radio	Flipchart TV Wifi	£3.00 per item (Wifi free)	
<b>ACCESS</b>			
A Loop system is available in each room Ramp access to building Blue badge parking (limited) Lift and adapted toilet		Included in price	
Sign Language Interpreters, Lip-speakers, Speech to Text Reporters, Note-takers, Deaf Relay Interpreters and Deaf-Blind Manual Interpreters		Please enquire through our Communications Service when you book. There will be an extra charge and two professionals may be required for your event.	